

**HOLYHEAD JOINT BURIAL COMMITTEE**  
**MINUTES OF THE COMMITTEE MEETING HELD ON MONDAY**  
**31<sup>ST</sup> JANUARY 2022 2.00 p.m.**

**Present:-** Councillors Keith R. Roberts, Hywel Williams, Mrs. Beryl Warner BEM, Richard Parry, Mrs Ailia Lewis MBE, Sue Conrad-Smith and Revd. I. Elfryn Jones

**In attendance:** Robert Henderson Clerk/Supervisor  
Mrs P R Scott Clerk/Typist

The Chairman, Councillor Keith R. Roberts welcomed all present to the meeting.

1. Apologies for absence were received from Councillors K. Tatlock, Adrienne Edwards and Cyndy McDermott

2. **DECLARATION OF INTEREST BY ANY COUNCILLOR OR OFFICER:**

None were made

3. **To receive, as a true record, the Minutes of the previous meeting held on Tuesday 16 November 2021:**

**Any matters arising:-**

*It was resolved*, proposed and seconded to receive the Minutes as a true record.

Minute no. 384/2022

The Clerk/Supervisor confirmed that employee A would be transferred from the Holyhead Town Council to the Holyhead Joint Burial Committee as from the 1<sup>st</sup> April 2022.

4. **DRAFT ESTIMATES 2022/2023 & Precept Budget Report including Actual Budget to Expenditure Months April – December 2021:**

Following an explanation from the Clerk/Supervisor on the proposed Budget of questions asked, the members of the Joint Burial Committee approved the Draft Budget for 2022/2022 which recommended that the Precept for the financial year 2022/2023 be set at £78,633.00, with the Holyhead Town Council's contribution 7/8ths be set at £68,803.00 and Trearddur Community Council's contribution 1/8<sup>th</sup> be set at £9,830.00.

Minute no. 385/2022

5. **ACCOUNTS PAID : Months of November and December 2021:**

*It was resolved*, proposed and seconded to approve the Accounts paid, as follows:-

November total £7,920.18 BACS, D/D & Cheque nos 000193 – 000199

December total £7,299.45 BACS, D/D & Cheque nos 000200 – 000206

Minute no. 386/2022

**HOLYHEAD JOINT BURIAL COMMITTEE**  
**MINUTES OF THE MEETING HELD ON MONDAY 31<sup>ST</sup> JANUARY 2022**

**6. Data In put Job : Update:**

The Clerk/Supervisor informed the members of the Committee that applications for the vacancy had been received from all areas of the Great Britain and further afield and that the job vacancy had now been filled by a local lady.

7. The Clerk brought to the attention an anonymous letter received in the post at the Town Hall relating to the staff at the Cemetery. The Clerk had spoken to the staff members concerned and they had denied what had been alleged in the letter. The members of the Committee resolved that the letter should not be ignored but kept on file as there were some serious allegations contained in the letter.

**8. BENCHES AT THE CEMETERY:**

The Clerk/Supervisor stated that there were now a lot of benches in certain parts of the Cemetery and that there was difficulty for the staff to cut the grass in some areas.

The normal accepted practice was if anyone wished to place a bench that they write a letter to the Clerk and that the Committee then decide if this would be acceptable.

However, persons had been consulting the staff at the Cemetery without a letter being sent in first for authority.

The Clerk/Supervisor confirmed that information regarding any new benches asked for be included onto the Burial Board's website for information., but that there was no more room in which to erect any new benches.

The members of the Committee confirmed that only vases and small momentos would be allowed to be placed onto Memorial Headstones and not in front of the grassed areas as this would prove difficult for the staff to cut the grass in between the graves.

The Clerk confirmed that new signage for the Cemetery would be erected and the Committee re-iterated that no dogs should be allowed in the Cemetery but that if anyone did have a dog then it could not be led into the Cemetery without a lead.

The meeting concluded at 2.50 p.m.

\*\*\*\*\*