

HOLYHEAD TOWN COUNCIL

MINUTES OF THE STAFFING SUB-COMMITTEE MEETING TUESDAY 26 MARCH 2019 2.00 p.m.

Councillors present: Trefor Lloyd Hughes MBE (Chairman), Keith Thomas (Mayor Ex-officio), W J Chorlton and Richard Parry

In attendance: Robert Henderson, Community Services Manager
Richard W Jones, Deputy Town Clerk

1. Apologies for absence were received from Councillors Mrs Ann Kennedy, Vaughan Williams and Alan Williams

2. DECLARATION OF INTEREST BY ANY COUNCILLOR OR OFFICER:

No declarations were made.

3. RE-STRUCTURE OF STAFF:

The Mayor presented the members with a draft of a revised staff structure that would lead to a more efficient use of the existing staff. This item was discussed at length by the members of the Committee and approved in principle, subject to the officers providing the Committee with more detail of duties undertaken etc at a future meeting.

Robert Henderson left the meeting at this stage.

4. MOVING FORWARD:

The members of the Committee discussed the method of appointing the new Town Clerk. *It was resolved*, proposed and seconded that Robert Henderson be appointed Temporary Town Clerk until a new Town Clerk was appointed.

Minute no. 5387/19

The Staffing Committee members would put together a suitable advertisement to appoint a new Town Clerk in the future to be advertised externally and internally. Once applications had been received, those applicants would be short-listed and the appointment of a new Town Clerk would be decided upon by all the members of the Town Council. This was the procedure that was followed in the past when the former Town Clerk had been appointed some 18 years ago and it was proposed to follow the same procedure.

These Staffing Committee Minutes would be made available at the next meeting of the Town Council.

The meeting concluded at 4.00 p.m.
